



This week...

Chris has been offered a new job at another company. He is talking to Akio about the pros and cons of accepting the new position.

Lesson Objectives...

- The pros and cons of accepting a job offer
- Giving advice

Business English Conversation

Advanced Class



If you had a job offer from another company, would you consider taking it?

How is that man feeling?



B



A



What are they talking about?

Chris	Akio, I'd like to ask your opinion about something if you don't mind.
Akio	Sure, Chris. Go ahead.
Chris	I have been offered a job at another company and I am not sure whether I should take it or not .
Akio	You have to seriously consider the pros and cons before accepting a position with another company.
Chris	The salary they are offering is better than what I currently get at this company.
Akio	Money is not the only thing to consider. You also have to think about the work environment, commuting time, benefits and career prospects.
Chris	I haven't really given those things much thought.
Akio	If I were you, I would think about things carefully before making a decision.
Chris	Thanks, Akio. I appreciate your help.

I'm not sure whether I should work on the weekend or not.

1. I have been offered a job at
2. I am not sure whether I should or not.
3. You also have to think about
4. If I were you, I would



Student A has been offered a job at another company. He/she is talking to **Student B** about whether he/she should take the position or not.



Student A: Tell **Student B** that you would like to ask his/her opinion about something.

Student B: Tell **Student A** to go ahead and ask.

Key Phrases

- I'd like to ask your opinion about something if you don't mind.
- I've been offered a job at another company.
- I am not sure whether I should take it or not.
- Thanks. I appreciate your help.
- You have to seriously consider the pros and cons.
- is not the only thing to consider.
- You have to think about
- If I were you, I would think about things carefully before making a decision.
- *Other*

Things to Consider

- salary
- location
- work environment
- people
- career prospects
- benefits
- job stability
- *other*



1. A job offer should always come with an increase in salary.
2. All employees deserve to be promoted throughout their careers.
3. Some managers should be demoted for not performing.

- What kind of job do you think would be perfect for you?
- In your opinion, what is the most important thing to consider before accepting a job offer?
- Are you satisfied with your current job?

benefits	- <i>What are some of the benefits?</i>
career	- <i>Do you think it will be good for your career?</i>
consider	- <i>Please consider the proposal more carefully.</i>
decision	- <i>I hope I will make the right decision.</i>
offer	- <i>It sounds like a good offer.</i>
opinion	- <i>Thank you for sharing your opinion.</i>
position	- <i>I think I will accept the new position.</i>
pros and cons	- <i>Have you thought about the pros and cons?</i>



Performance Review

A performance review, or appraisal, is the method of measuring employee performance and productivity. These meetings are used to compliment employees on their strengths and highlight weaknesses to help them improve. Next week we will look at annual performance reviews.