



This week...

Chris has been offered a new job at another company. He is talking to Akio about the pros and cons of accepting the new position.

Lesson Objectives...

- The pros and cons of accepting a job offer
- Giving advice

Business English Conversation

Basic Class



If you had a job offer from another company, would you consider taking it?

How is that man feeling?



B



A

What are they talking about?

*Create a short story using the following format

1. Who
2. Where
3. When
4. What's happening?

Can I ask your **opinion**
about something?

*Create simple sentences
using the vocabulary

1. **opinion**
2. **pros and cons**
3. **position**
4. **consider**



1. I have been offered a job at an IT company.
2. You have to consider the commuting time.
3. The location is better than here.
4. You should think about your future.

- Words
- Phrases

Chris	Akio, can I ask your opinion about something?
Akio	Sure, Chris. Go ahead.
Chris	I have been offered a job at another company and I'm not sure what I should do.
Akio	You have to consider the pros and cons before accepting a position with another company.
Chris	The salary they are offering is better than here .
Akio	The work environment, commuting time, benefits and career prospects are also things to consider .
Chris	I didn't think about those things.
Akio	You should think about things carefully before making a decision.
Chris	Thanks, Akio. I appreciate your help.

1. I have been offered a job at
2. You have to consider
3. The is better than here.
4. You should think about

*please select the most appropriate response from the items below:

1. A: What is work environment like at your current company?
B: It is really good. The office is big and very clean.

no article / the / a

2. A: I'm not sure if I should accept the job offer.
B: Why not? It sounds like very good offer.

the / an / a

3. A: When do you have to give them a response?
B: I have to give them answer by tomorrow afternoon.

a / no article / an

4. A: Where will job be located?
B: I think it will be located in another city.

no article / the / a

5. A: Are you going to accept the new position?
B: I'm not sure. I need to think about it more carefully.

no article / the / a

6. A: Are you satisfied with your current job?
B: Yes. I really like working for IT department.

the / no article / a

Student A has been offered a job at another company. He/she is talking to **Student B** about whether he/she should take the position or not.



Student A: Can I ask your opinion about something?

Student B: Sure. Go ahead.

* Continue the conversation using the **Key Phrases** and **Things to Consider** from below.

Key Phrases

- I've been offered a job at another company.
- I am not sure what I should do.
- I didn't think about those things.
- I appreciate your help.
- You have to consider the pros and cons.
- You should think about
- Good luck with your decision.
- *Other*

Things to Consider

- salary
- location
- work environment
- people
- career prospects
- benefits
- job stability

- What kind of job do you think would be perfect for you?
- In your opinion, what is the most important thing to consider before accepting a job offer?
- Are you satisfied with your current job?

benefits	- <i>What are some of the benefits?</i>
career	- <i>Do you think it will be good for your career?</i>
consider	- <i>Please consider the proposal more carefully.</i>
decision	- <i>I hope I will make the right decision.</i>
offer	- <i>It sounds like a good offer.</i>
opinion	- <i>Thank you for sharing your opinion.</i>
position	- <i>I think I will accept the new position.</i>
pros and cons	- <i>Have you thought about the pros and cons?</i>



Performance Review

A performance review, or appraisal, is the method of measuring employee performance and productivity. These meetings are used to compliment employees on their strengths and highlight weaknesses to help them improve. Next week we will look at annual performance reviews.