

Farewell Speech



This week...

Jack is giving a farewell speech to his boss who will be promoted to CMO and transferred to the headquarters in New York.

Lesson Objectives...

- Giving a farewell speech
- Saying goodbye to a colleague

Business English Conversation

Super Class

Warm Up – Topic Question



Have you ever given a farewell speech before?

Picture Description

What is he saying?



B



A

Jack

Welcome, everyone. **We are gathered here** on this special occasion to bid farewell to our boss, Mr. Peters, and congratulate him on his promotion to CMO at the headquarters in New York.

I'd like to express my deepest gratitude for what he has done for me since I started with this company five years ago. He has not only assisted me **every step of the way** with my growth and development, I am also very proud to call him my mentor.

Although **it pains me to** say goodbye, I would like to wish him all the best with his new position, and I hope it won't be too long before we are able to see him again.

Good luck Mr. Peters, and thanks for your kindness, support and friendship over the years. **It has been a true honor** to work with you.



Student A's boss is leaving for a particular reason. He/she is giving a farewell speech to his/her boss. Student B (the boss) is responding to Student A after the speech.

Speech

- 1) Welcome, everyone.
- 2) We are gathered here today to
- 3) I'd like to express
- 4) I couldn't have asked for a better
- 5) Although it pains me to say goodbye, I'd like to
- 6) I hope it won't be too long before
- 7) Good luck (name) and thanks for
- 8) It has been a true honor to

Reasons

- transfer to different department
- transfer overseas
- promotion
- retirement
- *other*



Talk about one of the following topics for one minute:

1. The challenges of writing a good farewell speech
2. The challenges of delivering a good farewell speech
3. The importance of a farewell party

*Other students in the class, ask one question each to the presenter after the speech

- ❑ What's the hardest thing about giving a speech?
- ❑ What's a nice thing to say to someone who is leaving a company?
- ❑ What kind of gift might someone be given when leaving a Japanese company?

I heard you got promoted recently. You sure are **moving up in the world**.



greener pastures – a new, better, and more interesting place, job, or activity

- Mr. Peters is moving on to **greener pastures**.

move up in the world – to elevate or improve one's social, political, and/or financial position in life; to become more successful than one was before

- Now he's been promoted he's really **moving up in the world**!

(someone) has some big shoes to fill – to have to meet high expectations about someone/something that came before

- I heard that John will be taking over Mr. Peter's job. Those are some pretty **big shoes to fill**!